

Registering and Paying Online for Classes Through ACC

FIRST TIME AT ACC

Thank you for your interest in our classes. As we are in association with Austin Community College Continuing Education, you must follow these instructions to register and pay for your class(es) through their website.

Students who have never taken a class with ACC/ACC Continuing Ed

- 1. You will start on ACC homepage: www.austincc.edu**
- 2. At the top right of the page you will see Online Services. Click on that.**
3. Click on 'Continuing Education Login' Orange bottom box.
4. Click on "Register and Pay for Continuing Education classes" at the bottom left of the screen. Follow the prompts for the rest of the process.
- 5. When you see the screen that reads "Register and Pay for Continuing Education Classes," choose "Select class by searching class title."** (Generally you can use a shorter version of the title and it and several other of our classes will come up, then you can choose the appropriate one.) If you have any problems, call us and we will further assist you. You may also call the Help Desk: 512-223-4636.