



# ACC CONTINUING EDUCATION REGISTRATION THE ACTOR'S SCHOOL

DATE:

Student's Last Name                      First                      MI                      Date of Birth                      SSN or ACC ID (eID)                      Email Address

Mailing Address    City                      State                      Zip                      Home Phone/Cell Ph. #                      Wk. Ph. #

	Name of Course	Start Date	Course Prefix	Course Number	Synonym Number	Section Number	Campus	Tuition		Other Fees
EXAMPLE	ACTING 101	01/22	DRAM	3000	We will add this	100	Highland	\$191		
							Highland			—
										—
										—

**Total Tuition is due at time of registration—If Paying by Check or Money Order, MAKE PAYABLE TO ACC**  
**Mail or Email to: THE ACTOR'S SCHOOL (address bottom of page)**

TOTAL

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Gender:  Female  Male

Click in box: (for ACC- State Reporting Purposes)

**Ethnicity:**

- Hispanic/Latino
- Black/African American
- Asian
- American Indian or Alaskan Native
- Native Hawaiian or Other Pacific Islander
- White

**Family Education Rights and Privacy Act of 1974**

The following statement concerning student records maintained by Austin Community College is published in compliance with the Family Education Rights and Privacy Act of 1974. The release of information to the public without the consent of the student will be limited to that designated as directory information. Directory information includes name, address, telephone number, date and place of birth, major field of study, participation in activities, dates of attendance, degrees, certificates and awards, and name of most previous educational institution attended. Any student objecting to the release of all or any portion of such information must notify the Office of Admissions in writing and the restriction will remain in effect until revoked by the student.

**No receipt will be mailed, please call if you need confirmation of your class registration.**

Students with disabilities that need accommodations should contact ACC's Office for Students with Disabilities at (512) 223-6014 or TTY 512-223-2019 or visit [www.austincc.edu/support/osd](http://www.austincc.edu/support/osd) for more information.

WHERE DID YOU HEAR ABOUT OUR SCHOOL?

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Payment is due at the time of registration. ACC accepts Visa, MasterCard, American Express, or Discover. If we email you the links to make payment online, it is expected that you complete the transaction within 24 hours. If not paying online and paying with cash, please make an appointment to come to our office at the Highland Business Center, room 103.1, or you can register and pay on the 4<sup>th</sup> floor of the HBC. If mailing in payment, ACC only accepts checks or money orders—made payable to ACC or Austin Community College.

**ACC Highland Business Center • The Actor's School • 5930 Middle Fiskville Rd. Suite 103.1 • Austin, TX 78752**  
**Phone: 512-223-7219 • FAX: 512-223-7113 • Email: [theactorsschool@austincc.edu](mailto:theactorsschool@austincc.edu) • Web: [theactorsschool.org](http://theactorsschool.org)**



## ACC CONTINUING EDUCATION PAYMENT THE ACTOR'S SCHOOL

Complete the area below if you are a NEW STUDENT using a credit card. Form can be mailed, Faxed or emailed: [theactorschool@austincc.edu](mailto:theactorschool@austincc.edu)  
NEW STUDENTS can also call in registration with a credit card to the Actor's School: 512-223-7219. FAX: 512-223-7113  
We accept Visa, Master Card and Discover and American Express.

Check one: <input type="checkbox"/> VISA	<input type="checkbox"/> Master Card	<input type="checkbox"/> Discover	<input type="checkbox"/> AMEX	Expiration Date: _____	Amount charged \$ _____
Name on card: _____			Signature: _____		
Credit Card No. _____		Security Code from Credit Card: _____		3 digit code for Visa, MC and Discover	

### SECTION I- NEW STUDENT – have never attended classes with The Actor's School or Austin Community College

- I would like to pay with credit card. I have filled out my credit card information on my registration form.
- I would like to pay with check. I have included my check with this registration form and I am mailing it to your office at: ACC/Highland Business Center, The Actor's School Suite 103.1, 5930 Middle Fiskville Rd, Austin, TX 78752  
*(must be received before class starts to hold your spot).*
- I would like to pay with cash. Please contact me to make arrangements.

### SECTION II- RETURNING STUDENTS – have attended classes with The Actor's School or Austin Community College

- I would like to pay by credit card. Please register me for the class and email me instructions for paying through ACC's website. (DO NOT include credit card information with your registration).
- I would like to pay by cash or check. Please contact me to make arrangements.

### Payment/Refund Policy

**Payment is expected in full before the first class date. The refund policy per ACC is: 100% 24 hours prior to the first class, 70% of tuition after the first class, 25% after the second class, and 0% after the third class. There are no "make-up" classes.**